

1 Tenancy Details (To be completed by the Tenant)

Property Address				
Postcode				
Total rent per month			Tenant's share of rent per month	£
Number of Tenants			Preferred Tenancy Start Date	
Number of adults			Number of children	
			Ages of children	
Pets	Yes	No	If yes, what species/breed	
Do any potential occupants smoke?	Yes	No		
Next of Kin Details				
Name				
Number				
Relationship				

Personal Details (To be completed by the Tenant) 2 First Name(s) Middle Name(s) Title Last Name(s) Previous/Other Names Date of Birth (DD / MM / YYYY) Email Address **Contact Number** Nationality Resident Status: UK Resident Overseas Resident National Insurance Number This will help identify you when we request a financial reference (if applicable). Bank Account Number Bank Sort Code In the last 6 years, have you had any adverse credit such as CCJs, bankruptcies or insolvencies? If yes: CCJ Bankruptcy Insolvency Other Employment Status: (If multiple boxes are ticked, please complete all of the financial sections overleaf that apply) Savings Employed Self-Employed Retired Student Unemployed Investments



3 Address History Details (To be completed by the Tenant)	
Current address (3 lines of address plus postcode) We require three years of address history or a maximum of three addresses.	Move in date Month Year
Previous address 1 (3 lines of address plus postcode)	Move in date Month Year
Previous address 2 (3 lines of address plus postcode)	Move in date Month Year
Last known UK address (3 lines of address plus postcode) Only to be completed where the address history above is entirely overseas.	Move in date (MM/YYYY) Move out date (MM/YYYY)
4 Residential Reference Details (To be completed by the Tenant)	
Residential Status: Currently Renting (including renting from the Council) Living v Please complete the below section with the details of the person or entity who you pay rent to and currently renting as your residential status. Living v What is your current rent per month? £ Landlord/Letting Agent Landlord/Letting Agent address Email Address	name
5.1 Financial Details - Emploment (To be completed by the Tenant) Company Name	 You can provide the details for multiple employers if needed. Start Date
Company Address	
Payroll/Employee Number Your Job Title	
Industry Type Gross Annual Salary	Net Monthly Salary £
Annual Overtime £ Annual Bonuses £	Zero Hour Contract
Tick all that apply: Full Time Part Time Temporary Per	ermanent
Name of Financial Referee Financial Refe	eree Position
Contact Number Email address	



Second occupation (To be completed by the Tenant if applicable)				
Company Name Start Date				
Company Address				
Payroll/Employee Number Your Job Title				
Industry Type Gross Annual Salary L Net Monthly Salary				
Annual Overtime £ Annual Bonuses £ Zero Hour Contract				
Tick all that apply: Full Time Part Time Temporary Permanent				
Name of Financial Referee Position				
Contact Number Email address				
Third occupation (To be completed by the Tenant if applicable)				
Company Name Start Date				
Company Address				
Payroll/Employee Number Your Job Title				
Industry Type Gross Annual Salary L Net Monthly Salary				
Annual Overtime £ Annual Bonuses £ Zero Hour Contract				
Tick all that apply: Full Time Part Time Temporary Permanent				
Name of Financial Referee Position				
Contact Number Email address				



52 Financial Details - Self Employed (To be completed by the Tenant)				
Industry Type	Start Date			
Gross Annual Income £ Net Monthly Income £				
If you complete your own tax returns, please confirm the form used below:				
Self Assessment Tax Return or Tax Calculation: HMRC SA100 HMRC SA302 1st tax return not filed yet				
(If one of these boxes are ticked, you may need to provide proof of this)				
If you have an accountant please complete the information below:				
Accountant Company Name Accounta	ant Referee Name			
Accountant Address	Postcode			
Email Address	Contact Number			

5.3 Financial D	etails - Retired	(To be completed by the Guarantor) 🛈 You ma	ay be asked to provide proof of this
Pension Provider		Start date of pension (DD/MM/YYYY)	
Gross Annual Income	٤	Net Monthly Income £	
Pension Provider 2		Start date of pension (DD/MM/YYYY)	
Gross Annual Income	£	Net Monthly Income £	
Pension Provider 3		Start date of pension (DD/MM/YYYY)	
Gross Annual Income	£	Net Monthly Income £	

 5.4 Financial Details - Savings (To be completed by the Tenant)
 (i) You may be asked to provide proof of this

 Value of savings £
 (j) You may be asked to provide proof of this

 5.5 Financial Details - Investments (To be completed by the Tenant)
 (i) You may be asked to provide proof of this

 Value of investments £
 Investment Scheme/Company



5.6 Financial Details - Unemployed (To be completed by the Tenant)				
Do you have any benefits? Please detail type of benefit and annual amount received. You may need to provide supporting documents to prove this				
Gross Annual Income	Net Monthly Income £ Start Date			
Tax Credit Carer's Allowance Child Benefit Disability Benefit Employment/Support Allowance				
Foster Allowance Guardian Allowance Housing Benefits Child Maintenance Universal Credit				

6 Additional Information (To be completed by the Tenant)

If there is any other information relevant to this application to make us aware of.



Additional Financial Information

Your reference will be completed by Let Alliance on behalf of your agent. Let Alliance will consult with a number of sources to verify the information provided by you, including a licensed credit reference agency, ID verification sources and any referees you have provided.

By completing and submitting this application you confirm the following:

- The information you have provided in this application is true to the best of your knowledge
- You are happy for Let Alliance to complete the required checks, the results of which may be accessed again if you apply for a tenancy in the future.
- You are happy for Let Alliance to contact your referees (including those outside the EEA), with personal information you have provided in this application, to allow them to verify the information about your earnings, dates of employment and previous tenancy.

About your reference

The information you provide will be held by Barbon Insurance Group Limited and used for the administration of your referencing application. By providing this information you're confirming you give permission for Barbon Insurance Group Limited to use and store it.

- Let Alliance is part of the Barbon Insurance Group Limited and for the purposes of this application, Barbon is the Data Controller as defined in the Data Protection Act 2018.
- Let Alliance may pass on any information you supply to your prospective landlord and/or letting agent, including the results of any linked verification checks.
- Let Alliance will share your information with credit reference agencies for search purposes. The credit reference agency will record the
 results of this search. This information will also be used for debt tracing and fraud prevention. The credit reference agencies will record
 and retain our enquiries and will leave a footprint, but this does not affect your credit rating. The credit reference agencies may check
 your details against any particulars on any database (public or otherwise) to which they have access in order to verify your identity. They
 may also use your details in the future to assist other companies for verification purposes.
- If you default on your rental payments, Let Alliance may record this on a centrally held database. This could affect any future application for tenancy, credit, or insurance.
- Let Alliance may use debt collection and tracing agents to trace your whereabouts and recover any monies owed to Let Alliance.

When requesting access to your consumer credit report we are using Article 15 "Right of Access" rather than consent to share this data. We are using an Article 15 request (as clarified by Section 13 of the DPA2018) as the consumer's credit report is not being provided by the consumer, it is data which is already processed by the credit reference agency to which the consumer is seeking access.

You can request removal of consumer credit report data at any time, but where we have used it to provide a report to landlord or agent, we may have to retain it for some time as outlined in our retention policies.

The personal information we have collected from you will be shared with fraud prevention agencies who will use it to prevent fraud and money laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance, or employment. Further details of how your information will be used by us and these fraud prevention agencies, and your data protection rights, can be found on https://www.letalliance.co.uk/privacy-policy/.

Details of addresses, including past, current, and prospective, may be provided to specified third parties which would be used for preventing unnecessary marketing communications only. This processing is carried out for the legitimate interests of both You, the data subject, and the third-party companies. If you'd like to find out more about any of the information sources we access to complete your application, please visit https://www.letalliance.co.uk/privacy-policy/. You can also find out more about the referencing process on https://www.letalliance.co.uk/. I understand that providing false information may lead to early termination of any subsequent tenancy agreement.

I have read and agree to be bound by the above terms.	
Signature of applicant	
Full Name	Date (DD / MM / YYYY)

Keeping you informed

Yes - Let Alliance is a PIB Group company. We will update you throughout the referencing process to keep you informed on progress. We'd also love to contact you, to tell you about our range of products and services for tenants, but if you'd prefer not to hear from us then please leave the box unchecked.

Yes - We partner with trusted third parties to get tenants the best deals on Telephony, Broadband and TV. To make your life easier, we'll send them your contact details so that they can get in touch and run through the latest deals with you.

Yes - Need help moving? With nationwide availability, unbeatable prices and free cancelations, let AnyVan take the stress out of your removals. If you would like a free instant quote, please check the box.

Let Alliance is a trading name of Barbon Insurance Group Limited, which is authorised and regulated by the Financial Conduct Authority for insurance distribution, FCA Registration